

Overview and Scrutiny Committee

Report Tracker – 18 December 2018

Report Title	Date due to O&S	Reporting Service	Scope of what is to be scrutinised
Universal Credit roll-out progress	22 January 2019	Finance and IT	An update for Members on the early impacts and outputs of the wider Universal Credit roll-out in the borough.
Budget Scrutiny Task Group - Final report	22 January 2019	Corporate Policy, Economic Development and Communications/ Finance and IT	Presentation of the findings of the Budget Scrutiny Task Group for discussion and approval by the Committee.
Town Centre Place Making	22 January 2019	Corporate Policy, Economic Development and Communications	Members advised that they would like to examine the town centre place making strategy in advance of its consideration by Cabinet in order to allow for effective scrutiny of the proposals
Community Safety Partnership and Safeguarding updates	26 February 2019	Community Safety and Wellbeing/ Housing	Annual updates to the Committee on the work of the Community Safety Partnership and the council's work on safeguarding adults and children at risk.
Quarter 3 2018/19 performance	26 February 2019	Corporate Policy, Economic Development and Communications	Information and analysis of performance against key performance indicators for the council for quarter 3 of 2018/19.
S106 – process and position	26 February 2019	Planning and Development	To understand the current position with regard to s106 - how much ABC has collected, what is outstanding and how the use of s106 has changed and may change in the future.
Planning Resourcing	26 February 2019	Planning and Development	In reviewing the Q2 performance data notes for Planning, members requested information on the restructure and resourcing of Planning and Development
Air Quality	26 February 2019	Planning and Development	Members wanted to speak to Planning Officers in regard to resolutions not to pursue the requirement of low NOx boilers as a planning condition as part of the Air Quality Strategy and not to pursue an Air Quality SPD.
Community Toilet Scheme	26 March 2019	Environment and Land Management	The Committee have requested a review of the operation of the community toilet scheme, including scope for expansion, advertising and public reception.

Void properties	23 April 2019	Housing	Following discussions raised during scrutiny of the 2018/19 draft budget, the Committee has requested a report on work undertaken to address void properties in the PSL sector.
Broadband provision and planning	23 April 2019	Corporate Policy, Economic Development and Communications/ Planning and Development	Following discussions raised during scrutiny of the 2018/19 draft budget, the Committee has requested a report on the council's work on delivering high-speed broadband to new and existing properties within the borough.
Overview and Scrutiny Annual Report and 2019/20 Work Programme	28 May 2019	Corporate Policy, Economic Development and Communications	The council's Constitution requires the O&S Committee to make an annual report to full Council. This report will summarise the Committee's work over the past year and detail its work programme for 2019/20.
Quarter 4 2018/19 performance	28 May 2019	Corporate Policy, Economic Development and Communications	Information and analysis of performance against key performance indicators for the council for quarter 4 of 2018/19.
Ashford For You	28 May 2019	Corporate Policy, Economic Development and Communications	A review of the Magazine's first year of publication, its reception among residents and plans/potential for development/digitalisation of the magazine/other communications
Items for future consideration			
Aspire performance	July 2019	Environment and Land Management	The Committee would like an overview of the performance and development of Aspire Landscape Management.
Staff Resources – Legal & Democratic		Legal and Democratic;	Requested to be considered by the Budget Scrutiny Task Group
Future plans for public transport		Community Safety and Wellbeing	Requested by the Vice-Chairman in regard to the use of low emission and fit for purpose buses in Ashford

Ashford Waste Water Treatment Works		Community Safety and Wellbeing	Requested by the Leader in regard to odours impacting on the quality of residents' lives in Kennington/Little Burton Farm
Kent Fire and Rescue Service – volunteer support		Community Safety and Wellbeing	Requested by the Committee in regard to a shortage of volunteer support for KFRS being noted at Tenterden.

Recommendation Tracker

Report				
A Better Choice for Property Ltd – Cabinet minute 99/7/18 refers				
Recommendations	Accepted/ Rejected	Response	Implementation responsibility	Status
That the Board of Directors for A Better Choice for Property Ltd produce a statement for Members clarifying whether the company will seek to acquire or provide properties outside of the borough.	Accepted		Board of Directors for A Better Choice for Property Ltd	
That the appointment of non-executive Directors to A Better Choice for Property Ltd should be subject to appropriate background and credit checks being completed and the adoption of an anti-bribery and fraud policy.	Accepted		Legal and Democratic, Trading and Enterprise Board	
Report				

Kent Savers – minute 145/9/18 refers

Recommendations	Accepted/ Rejected	Response	Implementation responsibility	Status
<p>The Cabinet instruct officers to work with Kent Savers to establish a working relationship and identify ways in which the council and Kent Savers can work together with particular reference to homelessness prevention and relief.</p>	<p>Accepted</p>	<p>Cabinet approved this recommendation and officers from Finance and Housing have met with Kent Savers to discuss joint working opportunities.</p>	<p>Housing, Finance and IT, Corporate Policy</p>	<p>Ongoing</p>
<p>The council contribute a subordinated loan of £10,000 to Kent Savers to support their work.</p>	<p>Accepted</p>	<p>Council approved this contribution at its meeting of 18 October 2018 and the subordinated loan has been issued.</p>	<p>Finance and IT</p>	<p>Completed</p>
<p><i>Additional recommendation by Management Team:</i> The Cabinet actively promote Kent Savers to residents and council staff.</p>	<p>Accepted</p>	<p>Adopted by Cabinet</p>		
<p><i>Additional recommendation by Cabinet:</i> A Bi-annual review of the proposals be reported to the Cabinet, the first of which would be in September 2020</p>	<p>Accepted</p>	<p>Adopted by Cabinet</p>	<p>Finance and IT, Housing</p>	
<p><i>Additional recommendation from Cabinet:</i> No further financial commitment be made to Kent Savers without Cabinet approval</p>	<p>Accepted</p>	<p>Adopted by Cabinet</p>	<p>Finance and IT</p>	

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Chilmington Management Organisation

Recommendations	Accepted/ Rejected	Response	Implementation responsibility	Status
<p>Where development are granted planning permission within which a management company will be established, planning conditions should be stipulated which will require that the local planning authority be notified of the management company's formation and registration with Companies House. Developers must also detail how residents will be involved in the management of the company and their rights, and the Local Planning Authority should approve this</p>	<p>Accepted</p>		<p>Planning and Development</p>	
<p>Where developments are granted planning permission within which a management company will be established, planning conditions should be stipulated which require the developer to supply prospective occupiers of new dwellings with comprehensive information on the management arrangements for the development, including such information as:</p> <ul style="list-style-type: none"> • The Right to Manage (for leaseholders) • Residents' rights under a management company • Challenging a management company's mechanisms • Challenging service charge levels • The process for changing a management company 	<p>Accepted</p>		<p>Planning and Development</p>	

<p>The Council produce a 'Resident Trustee Pack' for occupiers of existing and new developments with a management company, including such information as:</p> <ul style="list-style-type: none"> • The Right to Manage (for leaseholders) • Resident's right under a management company • Challenging a management company's mechanisms • Challenging service charge levels • The process for changing a management company 	Accepted		Planning and Development	
<p>The Council establish and maintain a record of all Management Companies operating in the borough and the assets that these companies maintain</p>	Accepted		Planning and Development	
<p>The Council lobby central Government to introduce a legal requirement for resident Management Companies to register with the relevant local planning authority</p>	Accepted		Management Team	

O&S Reporting flowchart

O&S Tracker records Committee forward plan and recommendations made

